Cancellation Notice and Cancellation Form

Contract for educational and childcare services (Parent Contract)

If your contract with the Nursery was formed entirely by means of distance communication (e.g. by post or electronic communication) without a face to face meeting with a member of the Nursery staff between offer and acceptance, you have the right to cancel the contract within 14 days. The 14 day cancellation period will commence on the day following our receipt of your completed and signed acceptance form.

To exercise your right to cancel, you must inform us at the Nursery address of your decision to cancel this contract by a clear statement (e.g. a letter sent by post or an email). You may use the attached model cancellation form or your own wording, if you prefer. You do not have to provide a reason for cancellation when informing the Nursery.

To meet the cancellation deadline, you must send your communication concerning your exercise of the right to cancel before the cancellation period has expired.

Effects of cancellation

a) Where we have provided services

If, following your acceptance of a place, we provide educational or childcare services to your child, and then you choose to cancel the contract before the 14 day period expires, you will be liable to pay to us our reasonable costs. These will be the costs for the actual services provided up to the time you communicate to us your cancellation of the contract, calculated as a proportion of the termly fees. We will return to you, after deduction of our reasonable costs, the balance of fees and any deposit paid.

a) Where we have not provided services

If you cancel this contract within the 14 day period and we have not provided any services, we will reimburse to you in full any payment of fees and the deposit received from you, without undue delay, and not later than 14 days after the day on which we are informed about your decision to cancel.

We will make any reimbursement due using the same means of payment as you used for payment to us, unless we expressly agree otherwise. You will not incur any fees as a result of the reimbursement.

Reimbursement of payments made

If you have paid to us an amount greater than any costs we have properly incurred, we will reimburse you with the balance, within the timescale and in the manner set out in paragraph a) above.

Cancellation Form

Cancellation of contract for educational and childcare services (Parent Contract)

To the parents:

If you wish to cancel your Parent Contract with Young England Kindergarten (Barnes) Limited within the 14 day period, please notify the Nursery Principal by email or letter at the Nursery address. Below is some suggested wording.

To the Principal of Young England Kindergarten (Barnes) Limited

St. Michael's Church Hall, Elm Bank Gardens, London SW13 0NX

principal@youngenglandkindergarten.co.uk

I / We hereby give notice that I / we cancel the Parent Contract as set out in:

- the letter of offer;
- the Nursery's *Terms and Conditions;*
- the acceptance form signed by me / us on [• 00 month year]; and
- the Fees Structure

Name(s) of parent(s): ……

Address(es) of parent(s): ……

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Signed: ……

Date: ……